



Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited to attend a meeting of the Parish Council to be held in the Village Hall on **Monday 13th May 2024 at 7.30pm** for the purposes detailed in the following

1. **Appointment of Chairman** – to appoint a Chairman for the Council year of 2024/25.
2. **Acceptance of Office/Register of Interests** – Councillors to complete Acceptance of Office (Chairman) & Register of Interest forms (All councillors).
3. **Apologies**
 - a) To receive & note apologies with reasons for absence.
4. **Casual Vacancy** - to note the Parish Council has one remaining Casual Vacancy to be filled by co-option. To consider any application and accept with a show of hands, if appropriate.
5. **Chairmans' Opening Statement**
6. **Public Participation**
 - To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
 - To welcome & receive reports from Unitary Councillors (subject to their availability).
7. **Declarations of Interests / Dispensation Requests** - to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
8. **Minutes** – to approve the minutes of the meeting of the Parish Council held on Monday 4th March 2024.
9. **Appointment of Representatives** – to appoint representatives for the following roles :
 - Playing Field
 - Village Hall
 - Church
 - Environment / Parish Furniture
 - Monthly Defibrillator Checks
 - Local Community Network
 - Any other to be agreed
10. **Policies and Procedures**
 - a) To review and adopt the updated NALC Standing Orders, Financial Regulations and the Code of Conduct.
11. **Planning**
 - a) To note planning applications / notifications received since the last meeting.

Application No.	24/00740/HOU
Location	Hillcrest Windmill Hill Ashill Ilminster Somerset TA19 9NX
Proposal	Demolition of an existing single attached garage and the erection of a two storey extension to provide an additional Ensuite Master



	Bedroom Suite, Living Room, Family Room, Office space Store and WC. Including the erection of a storage barn in the garden.
Application No.	24/00663/PAMB
Location	The Builders Yard Wood Road Ashill Ilminster Somerset TA19 9NP
Proposal	.Prior Approval Notification for the conversion of barn to 5 (five) Smaller Dwelling houses, together with Parking and Garden area.
Application No.	24/00439/FUL
Location	Herron Barn Thickthorn Lane Ashill Ilminster Somerset TA19 9LS
Proposal	Demolition of existing barn and erection of a single dwelling (to replace approved Class Q Prior Approval 21/02468/PAMB) with associated works to form garden, parking area and boundary treatments in addition to installation of solar pv panels in the adjoining grassed area.
Application No.	24/00415/HOU
Location	Cowslip Cottage Thickthorn Lane Ashill TA19 9LR
Proposal	Erection of two storey side extension to replace existing lean-to and erection of porch

b) To receive planning decision notices from Somerset Council.

24/00458/NMA Ashlea Windmill Hill Lane Ashill Ilminster Somerset TA19 9NT

Non Material Amendment to approved application 23/02923/HOU to remove the workshop from the approved plans. The proposal would be just to build the 3-bay garage.
Status: Application Permitted.

24/00321/DOC1 Land West Of School Lane Ashill Ilminster Somerset

Discharge of conditions No.19 (Tree and Hedgerow Protection Measures), 20 (Tree and Shurb Planting Scheme) of planning application 17/04328/OUT
Status: Conditions. Discharged.

23/02723/DPO Bryher Thickthorn Lane Ashill Ilminster Somerset TA19 9LU

Application for the discharge of the S52 agreement dated 1st March 1979 relating to the non-fragmentation of land following planning permission reference 782119 at Southtown Farm, Southtown, Ashill.
Status: Application Permitted.

24/00415/HOU Cowslip Cottage Thickthorn Lane Ashill Ilminster Somerset TA19 9LR

Erection of two storey side extension to replace existing lean-to and erection of porch
Status: Approved

24/00331/HOU Kenny Lodge Old A358 Ashill Ilminster Somerset TA19 9NH

Proposed two storey rear extension, new front and side porches and car port.
Status: Approved

24/00177/HOU Dairy House Windmill Hill Lane Ashill Ilminster Somerset TA19 9NT

Demolition of an existing single-storey extension and replacement with a two-storey extension.
Status: Approved



23/02243/DOC1 The Lilacs Stewley Lane Ashill Ilminster Somerset TA19 9NJ
Discharge of Conditions No. 3 (Landscape Scheme), No. 4 (Closure of Access), No. 5 (Materials), No. 8 (Part) (Landscape Implementation), No. 9 (Ecology), No. 10 (Bats) and No. 11 (Bats) of Planning Application 22/03136/FUL.
Status: Conditions Discharged

21/03188/FUL **Sty Lodge, The Former The Piggery Southtown Farm Thickthorn Lane Ashill Ilminster Somerset**
Demolish existing agricultural buildings and the erection of a new dwelling in place of prior approval (20/03611/PAMB) scheme approved in April 2021.
Status: Refused

21/03187/FUL **Hay House, The Former Hay Barn Southtown Farm Thickthorn Lane Ashill Ilminster Somerset**
Demolish existing agricultural buildings and the erection of a new dwelling in place of prior approval (20/03610/PAMB) scheme approved in April 2021.
Status: Refused

12. Playing Field

- a) To receive an inspection report for the playing field.
- b) To receive for consideration any other matters regarding the Playing Field.

13. Highways / Footpaths

To receive for consideration any other matters regarding Highways / Footpaths.

14. Health / Environment / Parish Assets

To receive for consideration any other matters regarding Health / Environment / Parish Assets.

15. Village Hall

- a) To receive for consideration any matters regarding the Village Hall.

16. Church

- a) Cllr Pyle to report any matters regarding the Church
- b) To receive for consideration any other matters regarding the Church.

17. Communication and processes

- a) To receive any updates from the most recent LCN meeting or working groups.
- b) To receive for consideration any other matters regarding communication / processes.

18. Finance

- i) To note the arrangements made for the Internal Audit
- ii) To complete Section 1 – Accounting Statements for ... and Section 2 – Annual governance statement of the Audit Return for 2023 24 (*report to follow*)
- iii) To complete the Certificate of Exemption
- iv) To note the 2024/25 Parish Precept has been credited to the Parish Council bank account
- v) To note the 2024/25 Section 137 Expenditure Limit is £10.81
- vi) To receive and review the 2024/25 Asset Register (*to follow*)
- vii) To receive the latest finance report.
- viii) To note that bank reconciliation reports for Quarters 3 and 4 have been checked by Cllr. Varney.



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WINDMILL HILL & WOOD

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ix) To approve the following payments:

Cost description	Total Value	VAT	Date Paid	Invoice Reference
P A Underhill	£420	-		
Ashill Village Hall	£32	-		365

19. Action Status Report – Update on any outstanding actions.

20. Next Meeting – to confirm the next meeting is to be held on Monday 1st July 2024.

Laura Gowers
Clerk to the Council
7th May 2024



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Attachments to be shared electronically:

- APC meeting minutes from Monday 6th November 2023 (previously sent)
- Bank Recs to end of September 2023 (to follow)
- Invoices for:
 - Somerset Association of Local Councils - £30.00
- List of planning applications, notifications and decision notices. I would encourage all Councillors to access documents on the Somerset Council Planning Portal: [Simple Search \(southsomerset.gov.uk\)](https://www.southsomerset.gov.uk)
- Action Status Report (to follow)